

School District of Manawa

Board of Education Meeting Agenda

October 19, 2020



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1. Call to Order – President Johnson – **7:00 p.m.** – Virtual Meeting
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. Q12 Survey Strategies - 2020-21 School Year Survey
 - b. No KPI Report This Month - The usual report would be on state assessments however, there were no state assessments last spring.
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of September 21, 2020 Regular Board of Education meeting, September 21, 2020 Board of Education Public Hearing, October 5, 2020 Special Board of Education meeting and October 7, 2020 Special Board of Education meeting
 - b. Treasurer’s Report/Approve Expenditures & Receipts
 - c. Donations:
 - i. Signage and training table donation from Orthopedic Spine Therapy
 - ii. Zoetis Industry Support Program \$142.90 donation to Manawa FFA
 - iii. Wisconsin Towns Association on behalf of the Township of Union - Road to Recovery Funds - Reimbursement of COVID-19 expenses
 - d. Consider Approval of the Start College Now Applications for SY20/21 Spring Session as Presented
 - e. Accept Staff Resignation of MS/HS Custodian
 - f. Accept Staff Retirement of Secondary Special Education Teacher
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence
 - a. Premier Community Bank
11. Board Recognition:
 - a. Proclamation: National School Lunch Week October 12-16, 2020
 - b. Proclamation: Gifted Education Month October 1-31, 2020
12. District Administrator’s Report:

- a. Student Council Representative - Kyle Kons
 - b. Legislative Update
 - c. Monthly Enrollment Update and Third Friday Enrollment
 - d. Curriculum Update
 - e. Fitness Center - soft opening to the public
 - f. Preparing for a Live/Virtual Annual Meeting
 - g. Update on School Resource Officer
13. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
 - i. 7th and 8th grade Boys Basketball Coaches for SY20/21
14. Business Related Reports:
- a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
15. Director's Reports:
- a. Technology Director Highlights
16. Board Comments:
- a.
 - b.
17. Committee Reports:
- a. Curriculum Committee (Hollman)
 - i. Endorse Adoption of VEXcode VR for Virtual Robotics Course (Action)
 - ii. Review Curriculum Writing Process & Stipend Approval
 - b. Finance Committee (Scheller)
 - i. Short-term Borrowing RFP
 - ii. 66.03 Contract with Iola-Scandinavia
 - iii. Monthly Finance Reports
 - iv. Revenue Limit Worksheet
 - v. 2020-21 Budget Projections
 - vi. Consider Format for Annual Meeting
 - vii. Approve lender for Short-term Borrowing
 - viii. Notification of SSO for Food Service extension
 - ix. Preview Annual Meeting
 - c. Policy & Human Resources Committee (Pethke)
 - i. Endorsement of NEOLA Policy Updates Volume 29 #2
 - ii. COVID-19 Specific and Related Programs for Employees
 - iii. COVID-19 Rapid Testing Program through CESA #6
 - iv. PO7250 Commemoration of Exceptional Individuals/Groups
 - v. Endorsement of Administrative Job Descriptions - Maintenance/Custodial
18. Unfinished Business:
- a. Confirm Approval for Staff, Manawa Police Department Officers, and Manawa Rural Fire Department Firefighters and First Responders to Begin Use of the Fitness Center on Monday, November 2, 2020 with the following stipulations:
 - Adhere to BOE Approved SDM Districtwide School Reopening Plan

- Maximum Limit of 10 Users at a Time
- No Family Members or Guests
- Limited Hours as Announced
- No fee

19. New Business:

- a. Consider Approval of Adoption of VEXcode VR for Virtual Robotics Course as Presented
- b. Consider Approval of Curriculum Writing Stipend for Math Educators That Have Completed Their Curriculum Maps
- c. 1st Reading of NEOLA Policy Updates - Volume 29 #2 Excluding PO3231 and PO8450.01 as Presented
- d. Consider Options in PO3231- Outside Activities of Staff
- e. Consider Options in PO8450.01- Personal Protective Equipment During Pandemic/Epidemic Events
- f. Consider Approval of the COVID-19 Rapid Testing Program through CESA #6 as Presented
- g. Consider Approval of the Maintenance/Custodial Job Description and Position Reconfiguration as Presented
- h. Consider Approval of 66.03 Contract with Iola-Scandinavia
- i. Consider Approval of Short-term Borrowing Proposal

20. Next Meeting Dates:

- a. October 26, 2020 Annual District Meeting - 7:00 p.m. - MES TBD/Virtual
- b. October 27, 2020 Board of Education Retreat - 5:30 p.m. - MES Board Room (Reschedule)
- c. November 10, 2020 Curriculum Committee Meeting - 6:00 p.m.
- d. November 11, 2020 Policy and Human Resources Committee Mtg - 5:00 p.m.
- e. November 16, 2020 Board of Education Meeting - 7:00 p.m.
- f. Schedule Buildings and Grounds Committee Meeting

21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(a)(c)(f), 118.22 and 118.125 as well as 120.13(1)(c) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Support Staff Evaluation

22. Reconvene to Open Session

23. Board May Act on Items Discussed in Closed Session

24. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings (Bylaws 0167.3)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - a. No obstructions are created between the Board and the audience.

- b. No interviews are conducted in the meeting room while the Board is in session.
- c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.